

APHIS PROGRAM CODE EXPLAINED IN FFIS & BRIO TERMS

Program code is the nine digit accounting code made up of 2 digit appropriation, 1 digit Division, 4 digit Organization which includes the division and 3 digit reporting category.

5 2 3 4 0 3 0 3 0

Fund is the first two digits for the program code. It corresponds to the appropriation that authorized the spending.

5 2 3 4 0 3 0 3 0

Division (DVSN) is the third digit of the program code. For example, 528010030 = 8 for PPQ.

5 2 **3** 4 0 3 0 3 0

Org Level 1 is a four digit code. It is used to roll up data to a high level in your organization. It may or may not correspond to the middle 4 digits of a program code. Org Level 2, 3, and 4 are used to designate lower levels of an organization. For example, 3403 is your Org level 2 and it rolls to 3400 which is your Org Level 1.

Organization (ORGN) is the middle 4 digits of a specific program code, and always corresponds to a specific program code.

5 2 **3 4 0 3** 0 3 0

Reporting Category (Reptg Cat.) is the last 3 digits of the program code, or what used to be the project code. It identifies the project identified in the appropriation funding the transaction.

5 2 3 4 0 3 **0 3 0**

How is the program code used by FFIS?

When you enter a program code into FFIS, FFIS breaks the code down to its' specific data elements, which is Fund, Division, Organization and Reporting Category. FFIS then updates the tables based on these elements.

Note: Two very important data elements you must consider is FY and BFY. These are discussed in the FY and BFY explanation sheet.